



Data Consultants, Delivery

Idox Software

Pune, Maharashtra (Office based)

About the role

With the success of our specialist Development and Testing activities based in our Pune office and ambitious growth plans to triple our number of employees in India in the next 18 to 24 months, we are recruiting for a number of Data Consultants to join our Public Sector delivery team, based in Pune and the UK.

This is a fantastic opportunity for enthusiastic and self-motivated data migration specialists to join our expanding Data Transfer team. Knowledge of relational databases and skills in Oracle and/or SQL Server and MS Access are core to this role. In particular, we are looking for confident, self-starting individuals who are ambitious, well-networked and have the confidence to solve data problems and advise our customers, as necessary. Training and further development will also be given.

Idox will provide resources, mentoring and a competitive package (including flexible working), designed to reward success as you achieve your own professional development goals. As we are growing the team, we welcome applications from candidates qualified by experience – from any suitable Data background – with a passion for good data management and great hands-on skills.

To apply, you should already be able to write a Technical Mapping document for a business area, advise clients when data scoping or running workshops, and be able to manage extraction and migration projects confidently and to time and budget. This is an ideal role for Data specialists who have already gained credible Data consulting experience and who will enjoy being part of a professional data consulting team, expecting to work to a high degree of accuracy. We hope you will thrive in a fast-paced, highly organised environment and enhance your consulting skills as you learn with Idox.

Key responsibilities

- Manage the extraction, transformation and transfer of Idox customer data to and from various systems and products
- Advise clients during data scoping exercises, data workshops or consultancy sessions
- Become a key member of the team that will help drive Idox to a better standard of extractions and service to the customer
- Completion of data transfer projects to agreed timescales. Escalation of time-critical issues to prevent project creep
- Liaison with Idox Project & Product Managers on issues relating to data transfers
- Writing bespoke scripts for use with Idox software products
- Full documentation and tracking of project work to Idox quality standards
- Escalation of time-critical issues to prevent project delays and scope creep
- Application of quality control and quality assurance measures to data transfers as undertaken. For example, post load checks and testing.
- Achieving SLAs, adhering to procedures and documentation as set out by Idox and/or clients
- Additional responsibilities related to the function as and when required
- This role has a 70% utilisation target.

To be successful, you'll need to bring:

We are hoping to hire at least 4 Consultants with a good working knowledge of some or all of the following:

- Oracle SQL and database structures. Able to query data.
- PostgreSQL and Postgres database
- SQL and SQL relational databases. Transfers of Idox customer data from existing systems into SQL Server
- Competent user of MS Access
- Confidence in troubleshooting, identifying data anomalies and problems
- Testing and documentation
- PostGIS
- Window batch scripting
- ArcMap
- ArcGIS
- User Acceptance Testing (UAT) support.

Additional useful qualities:

- Ability to write test plans
- Confidence in report writing in business English.

About Idox

Our specialist software solutions power the performance of government and industry, driving productivity and a better experience for everyone. Built around the user and designed in collaboration with experts who have worked through every detail of every process from end-to-end, our hard-working process engines deliver exceptional functionality and embed workflows that drive efficiency and best practice with a long-term focus for regulated environments.

Through the automation of tasks, the simplification of complex operations, finding scalability as operations evolve, and more effective management of information, we help our customers harness the power of Digital, so they can do more.

We employ around 500 staff in the UK and worldwide, including Europe, North America and Asia, so some travel to meet colleagues may be required.

Our Values



Dynamism

We shape our future



Responsibility

We are accountable for our actions



Integrity

We do the right thing



Valued

We value each other



Excellence

We set the benchmark for quality

DRIVE

The core values taking us forward

Our Culture

We are ambitious in working together to promote a more inclusive environment, which attracts all candidates and signals our commitment to celebrate and promote diversity. Idox is a company where we can all be ourselves and succeed on merit, where we respect all our employees, customers and communities in which we live, work and are a part of.

We recruit and reward employees based on capability and performance – regardless of race, gender, sexual orientation, gender identity or expression, lifestyle, age, educational background, national origin, religion or physical ability. Each office location worldwide, is free to respond to local needs to create a culturally sensitive workplace for everyone. In doing so, we want every employee to feel our commitment to showing respect for all and encouraging open collaboration and communication.

Our Benefits



Family friendly

We understand how important family is to our employees and provide support through difficult times such as bereavement. Idox offers excellent pay and leave benefits for parents and carers welcoming children.



Community

You will have the opportunity to participate in community and local activities, as well as group wide fundraising ventures. We prioritise sustainability and ethical impact on our communities and support employees who choose to carry out volunteer work.



Be heard

Our employee voice is a huge part of life at Idox. We have a number of employee initiatives which support our colleagues to make the most out of their role in Idox. From mental health support to regular CEO Broadcasts, we empower our people to have an impact across our organisation.



Your development

The Idox mentor scheme helps pair you with experienced colleagues to help you achieve personal and professional growth. We also have leadership development and training opportunities to support your career progression.

How to apply

Please submit a CV, and a short cover letter (*maximum 500 words - including salary expectation, and current remuneration*) explaining why you feel you would be suited to this role to **join.us@idoxgroup.com**

Please note successful applicants will need to satisfy the necessary background verification as a standard part of hiring process. This is in order to help us make safer recruitment decisions and prevent unsuitable people from working with access to personal and sensitive data.

Privacy notice

As part of the recruitment process, we will collect data about you in a variety of ways including the information you would normally include in a CV or a job application cover letter, or notes made by our recruiting officers during a recruitment interview.

Please read our Recruitment Data Privacy Policy here: <https://www.idoxgroup.com/policies>