

Cloud Systems Administrators (Linux)

Customer Services

Pune, Maharashtra

About the role

As part of our planned growth and technological evolution, Idox is hoping to hire Linux Systems Administrators with experience working with mission critical systems, within a SaaS and Cloud. Planned growth for the Idox Group means that there is a stream of interesting projects, in addition to daily workflow, related to introduction of new technologies and environments. Joining our team, you will be shaping and supporting the core infrastructure alongside our emerging DevOps technology and processes. In return, you will gain experience in a variety of technologies, including databases, networking, storage, Internet, security.

You will support the business by designing, building, administering and maintaining the infrastructure for the companies' web-based and hosted applications. The Linux based environments need to be reliable, secure, automated, and efficient.

Managed Services is a small team and attempts as much as possible to "work smarter, not harder", so are frequently re-evaluating latest technologies and ideas and implementing these where they fit with our model. New ways of thinking and working are part of the role, as is keeping constructive relationships with colleagues in development, IT, product teams, sales and support. You will be a core member of this team, supporting day-to-day operations of the production environments and associated systems (development, test, bug tracking, subversion, configuration management etc). In addition to this, you'll be working on projects emerging from the rapid evolution of our technologies and the growth in our customer base.

Applications are very welcome from experienced Linux Administrators able to lead transformation projects and coach others, as well as candidates with a strong aptitude for Linux Administration and potential to train on.

Key responsibilities :

Linux Systems Administrators will be fully engaged in:

- The installation, configuration, and maintenance of operating systems, storage, networking infrastructure, databases, and application software
- Troubleshooting, capacity management and change control
- Monitoring system and network security
- Keeping up to date with industry changes, security, bug reports, and pertinent mailing lists
- Analysis and diagnosis of outages and raised issues.
- Improving disaster recovery strategies
- Provide on-call support (as part of a rota)
- Be available for occasional travel to UK based data centres.

To be successful, you'll need to bring :

Idox. Do more.

- Linux Systems administration skills, gained in a medium-large scale mission critical environment; should include installation and re-configuration experience
- Experience of VMWare ESX, Vcentre.
- A working understanding of systems automation and configuration management (preferably Puppet but any current solution is relevant)
- An understanding of basic networking principles, protocols and utilities
- Confidence to work alongside a geographically diverse, multi skilled team, and supporting a 24/7 environment.

Additional desirable qualities :

- Any experience with PostgreSQL, MySQL, MariaDB databases
- Any experience with DevOps tools – Jenkins, Docker etc
- Any experience with Zabbix/PRTG monitoring.

About Idox

Our specialist software solutions power the performance of government and industry, driving productivity and a better experience for everyone. Built around the user and designed in collaboration with experts who have worked through every detail of every process from end-to-end, our hard-working process engines deliver exceptional functionality and embed workflows that drive efficiency and best practice with a long-term focus for regulated environments.

Through the automation of tasks, the simplification of complex operations, finding scalability as operations evolve, and more effective management of information, we help our customers harness the power of Digital, so they can do more.

We employ around 500 staff in the UK and worldwide, including Europe, North America and Asia, so some travel to meet colleagues may be required.

Our Values



Dynamism
We shape our future



Responsibility
We are accountable for our actions



Integrity
We do the right thing



Valued
We value each other



Excellence
We set the benchmark for quality

DRIVE

The core values taking us forward

Our Culture

We are ambitious in working together to promote a more inclusive environment, which attracts all candidates and signals our commitment to celebrate and promote diversity. Idox is a company where we can all be ourselves and succeed on merit, where we respect all our employees, customers and communities in which we live, work and are a part of.

We recruit and reward employees based on capability and performance – regardless of race, gender, sexual orientation, gender identity or expression, lifestyle, age, educational background, national origin, religion or physical ability. Each office location worldwide, is free to respond to local needs to create a culturally sensitive workplace for everyone. In doing so, we want every employee to feel our commitment to showing respect for all and encouraging open collaboration and communication

Our Benefits



Family friendly

We understand how important family is to our employees and provide support through difficult times such as bereavement. Idox offers excellent pay and leave benefits for parents and carers welcoming children.



Community

You will have the opportunity to participate in community and local activities, as well as group wide fundraising ventures. We prioritise sustainability and ethical impact on our communities and support employees who choose to carry out volunteer work.



Be heard

Our employee voice is a huge part of life at Idox. We have a number of employee initiatives which support our colleagues to make the most out of their role in Idox. From mental health support to regular CEO Broadcasts, we empower our people to have an impact across our organisation.



Your development

The Idox mentor scheme helps pair you with experienced colleagues to help you achieve personal and professional growth. We also have leadership development and training opportunities to support your career progression.

How to apply

Please submit a CV, and a short cover letter (*maximum 500 words - including salary expectation, and current remuneration*) explaining why you feel you would be suited to this role to **join.us@idoxgroup.com**

Please note successful applicants will need to satisfy the necessary background verification as a standard part of hiring process. This is in order to help us make safer recruitment decisions and prevent unsuitable people from working with access to personal and sensitive data.

Privacy notice

As part of the recruitment process, we will collect data about you in a variety of ways including the information you would normally include in a CV or a job application cover letter, or notes made by our recruiting officers during a recruitment interview.

Please read our Recruitment Data Privacy Policy here: <https://www.idoxgroup.com/policies>